



# Beer Vendor Application

**DEADLINE TO RETURN IS FEBRUARY 3, 2017**

Fax: 706-221-1901

Email: [Toast@OutdoorEvents.com](mailto:Toast@OutdoorEvents.com)

Mail: 1747 Warm Springs Rd, Columbus, GA 31904

**FRIDAY, MARCH 10, 2017**

**7:00 – 10:00 PM**

**River Mill Event Centre**

**3715 First Avenue, Columbus, Georgia, 31904**

Vendor \_\_\_\_\_ Brewery Name and/or Distributor \_\_\_\_\_

Contact Name \_\_\_\_\_ Email \_\_\_\_\_

Mailing Address \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_ Cell \_\_\_\_\_

**DESCRIPTION OF YOUR COMPANY/ BREWERY (as you would have it appear on social media and in the event program):**

Synovus Toast of the Town will provide each Vendor:

1. One (1) eight-foot table with black cloth for presentation
2. Two (2) Vendor Passes per table
3. Two (2) Souvenir Synovus Toast of the Town Wine Glasses
4. Water pitcher and discarding bucket
5. Paper napkins
6. Trash container
7. Event signage

You must provide:

1. Knowledgeable person(s) to man the table and pour beer
2. Beers for tasting for all guests. (We expect 1,000 but will notify you March 8<sup>th</sup> with a final number.)
3. Delivery to RiverMill Event Centre, 3715 First Avenue, Columbus, Georgia, 31904 (Check one)  
 Beer will be delivered to the RiverMill March 10<sup>th</sup>, 2017.  
 As the distributor, I will bring the beer prior to 4:00p.m. on March 10<sup>th</sup>, 2017.

Special Needs (We will try to accommodate any requests):

1. # \_\_\_\_\_ Additional table(s)
2. Other (Please explain) \_\_\_\_\_
3. Special Requests/Table Location Requests: \_\_\_\_\_

**Beer List:** Please attach a specific description of beers to be served as to appear in the program and include this information: Maker, Name of Beer, Region, and any other appropriate information. Please submit the Beer List no later than February 3, 2017.

Maker \_\_\_\_\_ Name of Beer \_\_\_\_\_ Region \_\_\_\_\_

Maker \_\_\_\_\_ Name of Beer \_\_\_\_\_ Region \_\_\_\_\_

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Maker \_\_\_\_\_ Name of Beer \_\_\_\_\_ Region \_\_\_\_\_

Maker \_\_\_\_\_ Name of Beer \_\_\_\_\_ Region \_\_\_\_\_

**BEER VENDOR AGREEMENT**

1. A licensed Georgia distributor must deliver and handle all alcohol for the Synovus Toast of the Town.
2. The licensed Georgia distributor must deliver all alcohol to the RiverMill Event Centre (3715 First Avenue, Columbus, GA 31904) on March 11, 2016 and ensure that the beer is checked in by a Synovus Toast of the Town volunteer.
3. I understand that Synovus Toast of the Town cannot guarantee exclusivity of my product.
4. I understand that Synovus Toast of the Town reserves the right to assign or reassign any or all booth locations and spaces. No guarantee of a specific booth or space location is given or implied.
5. Booth set up begins on Thursday, March 9, 2017 after 2:00pm and must be completed by 5:00 p.m. on Friday, March 10, 2017. All supplies must be removed by 12:00 a.m., March 11, 2017. Breakdown will begin after 10:00 p.m.
6. You must check in to get Vendor Passes, which will be your passes for the event.
7. Any print materials to be distributed must be approved by Synovus Toast of the Town prior to the event.
8. Upon leaving Friday evening, I will remove and properly dispose of all rubbish, trash and discarded materials, including food and grease.
9. Although security will patrol the area during the event, neither Synovus Toast of the Town, neither the Columbus Philharmonic, nor the Rivermill Event Centre assumes responsibility for the security of my property and I agree to hold them harmless.
10. I will serve only what has been approved on the **Beer List** provided.
11. I will have at least one person running the booth at all times. If I am alone, I will secure a volunteer to be at the booth if I must leave.
12. I understand that all persons, companies or organizations participating do so as independent contractors and not as employees or agents of Synovus Toast of the Town, the Columbus Philharmonic Guild, Inc. (Columbus Symphony Orchestra), Outdoor Events, nor the Rivermill Event Centre, and as such assume all responsibility for withholding taxes, Social Security, State taxes, Public liability and Worker’s Compensation Insurance and also assume responsibility for insurance coverage to, from and during Synovus Toast of the Town, and for accident or injury to himself and/or his equipment.
13. I will provide proof of the following insurance coverage effective for the above date in the form of a Certificate of Liability Insurance.
  - a. Liability coverage of not less than \$300,000.00
  - b. Worker’s Compensation, if available;
  - c. It must list as an additional insured party and certificate holder Synovus Toast of the Town. Under description add Synovus Toast of the Town as additional insured and the date March 11, 2016, is listed. Where it says “CERTIFICATE HOLDER” it must say: ADDITIONAL INSURED: Synovus Toast of the Town/ Columbus Philharmonic Guild, Inc. (Columbus Symphony Orchestra), 935 1st Avenue, Columbus, GA 31901 and Outdoor Events 1747 Warm Springs Rd, Columbus, GA 31904. Please make sure your insurance company understands our requirements because you will not be allowed to set up without the properly filled out certificate.

I agree to keep the required insurance coverage and licenses active during the duration of the above stated date and displayed at all times during the Synovus Toast of the Town.

This agreement is between the Synovus Toast of the Town/ Columbus Philharmonic Guild, Inc. and \_\_\_\_\_ (Vendor Name)

With my signature below, I certify that I have read, understand and agree to abide by the above stated guidelines. I understand that I am responsible for my own space, materials, insurance and permits, and shall hold harmless Synovus Toast of the Town, Columbus Philharmonic Society, Outdoor Events, and the RiverMill Event Centre from any and all damages arising out of my participation in this event.

SIGNATURE (Beer Vendor): \_\_\_\_\_ DATE: \_\_\_\_\_

SIGNATURE (Synovus Toast of the Town): \_\_\_\_\_ DATE: \_\_\_\_\_